

 <b>PROFESSIONAL CARE</b> DENTAL SERVICES, P.C.	<b>Job Title:</b>	<b>Dentist</b>
	<b>Classification:</b>	<b>Exempt</b>
	<b>Original Effective Date:</b>	<b>08/01/2023</b>
	<b>Revision Dates:</b>	
	<b>Job Code:</b>	<b># DT20.NY</b>

- I. **SUMMARY/OBJECTIVE:** Provide excellent and quality dental care to patients in the assigned work facility in accordance with the Company's policies and procedures, established dental standards, and applicable scope of practice limitations.
- II. **REPORTS TO:** Chief Medical Officer, and administratively the Health Services Administrator.
- III. **SUPERVISES:** Dental Assistant and Dental Hygienist, where applicable.
- IV. **QUALIFICATIONS AND EDUCATIONAL REQUIREMENTS:**
  - i. Proof of a valid dental license from the state of your assigned facility.
  - ii. Proof of graduation from an ADA accredited program applicable to this job title.
- V. **COMPETENCY REQUIREMENTS:**
  - i. Effective communication skills, both written and verbal.
  - ii. Knowledge and skills related to applicable treatment modalities.
  - iii. Ability to collaborate effectively as part of an interdisciplinary team.
  - iv. Ability to use an electronic medical record.
- VI. **DUTIES AND RESPONSIBILITIES (\* indicates an essential function):**

This job description is not designed to cover or contain a comprehensive listing of duties, responsibilities, or activities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time with or without notice. You may be asked by your supervisor or manager to perform other duties.

  - i. \* Perform emergency dental treatment, which may include simple / surgical tooth extractions, temporary restorations, and basic dental examinations in accordance with established standards of practice.

- ii. \* Evaluate patients needing or applying for dental care, not included under basic dental care services, and make recommendations deemed clinically appropriate.
- iii. \* Document completely all services rendered in the patient dental health record.
- iv. \* Instruct patients in proper oral hygiene.
- v. \* Verify instrument counts are correct at the beginning and end of each shift.
- vi. \* Complete dental examinations on patients in accordance with Company policies and procedures and other applicable standards.
- vii. Provide in-service training for health staff in areas of dental hygiene, care, emergencies, techniques, and treatment.
- viii. Maintain confidentiality at all times.
- ix. Perform all other duties as assigned or delegated by management.

## **VII. PHYSICAL REQUIREMENTS:**

Individuals with disabilities which make them unable to meet the physical requirements or perform the duties and responsibilities as listed above will still be considered fully qualified if they can perform the essential functions of the job with a reasonable accommodation.

- i. \*Must be able to push/pull/lift a minimum of twenty-five (25) pounds.
- ii. \*Must be able to timely respond to emergency situations throughout the correctional facility and be able to perform lifesaving measures, such as CPR, on patients in either a standing, kneeling, or bent position for at least twenty (20) minutes.
- iii. \* Flexibility in work schedule is required as is temporary flexibility in work location(s).
- iv. Prolonged periods of standing and/or walking.
- v. Prolonged periods of sitting at a desk and working at a computer.

VIII. **EMPLOYER'S RIGHTS:** This job description is not a contract for employment and either you or the Company may terminate employment at any time, for any reason.

I have received and read the job description and understand the scope of the duties and responsibilities.

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Employee's Printed Name

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Employee's Signature

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Date